

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of virtually held meeting at 6pm on
Thursday 8th September 2022

Present:

Chair: Cllr Dianne Rees MBE (DR) - Zoom

Vice Chair: Cllr Jane Croad (JC) – Zoom

Councillors: Cllr Ashley Bishop (AB) - Zoom
Cllr Gaynor Hassan (GH) – Zoom
Cllr Anne Hopewell-Ash (AH) – Zoom
Cllr Rosemary James MBE (RJ) - Zoom
Cllr John Summers (JS) - Zoom

Clerk to the Council: Mrs N Evelyn-Gauci (NEG) - Zoom

RFO to the Council: Mrs N Dunseath (ND) - Zoom

1. **Apologies for absence & acceptance (1 min)**
None.
2. **Declaration of interests (1 min)**
Accepted annual declaration of interest – if any other interests this will be declared below.
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 14th July 2022 (5 min)**

It was approved as a true and accurate record RJ proposed and GH seconded

4. **Matters arising from the minutes of 14th July 2022 (15 min)**

- 4.1 Wi-Fi update
AB sent numerous emails and no response received still chasing.
- 4.2 Hybrid meetings – AB to update
AB noted that a wired option would be around £700.00 a wireless around £1000.00
DR asked AB to further investigate.
DR asked Cllrs to decide which option to consider.

It was resolved: all agreed to consider the £1000.00 option and to look into a hearing loop.

- 4.3 Smart Meter update
Pavilion meter has been installed.
It was noted that the RFO has been chasing the installers as the Village Hall has still not been fitted – noted gas smart meter installation has been booked for 22nd Sept 22 and currently awaiting confirmation with regards to the electric meter installation.

- 4.4 Electrical Inspection – update
Village Hall and Pavilion inspection completed.

- 4.5 Notice board – Beech Tree Park update – price increase £1645
It was noted that the Village Hall notice board has been returned to the manufacturer as door kept opening – awaiting response.

It was resolved: all agreed to purchase a new notice board.

- 4.6 Benches – Ty'r Winch Park – update
It was noted that suggestion in our next newsletter – to ask if anyone would like to commemorate a bench.

- 4.7 Co-Option – update & expression of interest
It was noted that Mr Derek Stroud had registered an interest. It was also noted that another person has registered an interest, further details required.

It was resolved: all agreed for Mr Derek Stroud to be co-opted

- 4.8 Annual Report – to do
Deferred
- 4.9 Ty'r Winch Playing field – overhanging trees
Deferred
- 4.10 Local Places for nature – Rachel Carter
Deferred

18:17 It was noted that this meeting may be cut short as waiting for an announcement with regards to Her Majesty Queen Elizabeth II, it was decided to move straight to item 6.

5. Local Residents (15 min) – web link available on request if meeting held via Zoom

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

None attended.

6. Finance (15 min)

(RFO to present financial report)

Presented to the Council 8th Sept 2022

Bank-statements have been received dated 30th August for the Main Account, 29th July for the Savings Account and 1st August for the Tennis Club Savings Account. The financial report has been completed using this information.

The expenses and cheques that need to be approved and paid are as per the Bank Reconciliation and are detailed as follows:- Tree Remedial works to Playing Field and Churchyard, Refund for cancelled village hall booking, Smart Access Annual Bill for Tennis Club Gate, Electrical Inspection for Village Hall and Playing Fields, Electrical Remedial Works, Filing Cabinet Keys, Toilet Rolls for Village Halls, Q2 instalment for grass cutting contract, Tennis Club net straps, Tennis Club Balls for social night, Refund for hall user returned keys, expenses for July and August for the Clerk, and RFO and for July for the Caretaker.

Income received during July totals £2073.90 and is detailed as follows: -

Burial Fees £800

Village Hall Bookings totalling £865

Tennis Club £408.90

Income received during August totals £833.99 and is detailed as follows: -

Burial Fees £225

Village Hall Bookings totalling £210

Tennis Club £398.99

A further £1736.84 is pending for receipts as follows: -

For Village Hall Bookings in June £60 is pending, £285 for August is pending, and £520 for September, £341.06 for tennis club memberships and court bookings for September pending and a VAT refund for Q1 April to June 2022 of £530.78.

- 6.1 To approve the RFO's, Clerk's, Caretaker expenses
July - RFO £89.86, Clerk £65.48, Caretaker £39.00
August – RFO £29.55, Clerk £52.08

It was resolved: all agreed

- 6.2 To approve Clerks overtime
It was noted Clerks overtime 11hrs

It was resolved: all agreed

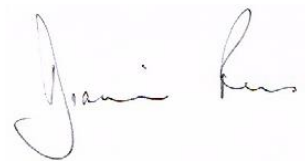
- 6.3 NatWest Card – alternative product
Deferred
- 6.4 NatWest Online Banking & Mandate – update
Deferred
- 6.5 Councillors remuneration allowance
Awaiting guidance from OVW
- 6.6 S106 monies – update - Business Plan
Deferred
- 6.7 Finance and Governance Toolkit for Community and Town councils – Annual Report
Deferred
- 6.8 HMRC query
Deferred
- 6.9 CIA Fire & Safety statement
Deferred
- 6.10 Under standing orders 61 press and public be excluded from this meeting. To consider the architect claim for payment – there followed a discussion.

It was noted that we had just been informed at 18:33 that Her Majesty Queen Elizabeth II has passed away. DR had asked for a two-minute silence.

DR to close the meeting and all other items to be deferred.

- 7. **Annual Planner (10 min)**
 - 7.1 Financial review. Review income and expenditure.
 - 7.2 Finance meeting: setting the budget for the precept.
 - 7.3 Christmas Events
 - 7.4 Quarterly review of fixed assets
 - 7.5 Covid-19 general workplace safety risk assessment
 - 7.6 Independent Remuneration Panel for Wales – Annual Return
- 8. **OSMCC Tennis Club (10 min)**
- 9. **Police Matters (5 min)**
- 10. **Planning (5 min)**
- 11. **One Voice Wales (RJ) (5 min)**
- 12. **St. Mellons Primary CiW School (5 min)**
- 13. **St. Edeyrn's Church Working Party (AB, AH, RJ, DR) (5 min)**
- 14. **St. Edeyrn's Village (5 min)**
- 15. **Village Hall Working Party (AB, DR, GH, AH, RJ) (10 min)**
- 16. **Playing Field Working Party (AB, DR, JC, AH, JS) (5 min)**
- 17. **Training (5 min)**
- 18. **Correspondence (5 min)**
- 19. **Items for next meeting (2 min)**

Meeting closed at: 18:38



*Cllr Dianne Rees MBE
Chair to the Old St. Mellons Community Council*