

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes of meeting held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 13th September 2018

Present:

Chair: Cllr Rosemary James (RJ)

Vice Chair: Cllr Derek Stroud (DS)

Councillors: Cllr Victor Davies (VD)
Cllr Gaynor Hassan (GH)
Cllr Sarah Johns (SJ)
Cllr Dennis Matthews (DM)
Cllr Charles Price (CP)
Cllr Dianne Rees (DR)
Cllr Joel Williams (JW)

Clerk to the Council: Mrs N Evelyn-Gauci (NG)

In attendance: Paul Good RFO (RFO)

1. Apologies for absence

2. Declaration of interests

RJ: OSMVA, St Edeyrn's

DS: OSMVA

DR: St Edeyrn's

3. Minutes – to approve as a correct record of the minutes of the meeting held on 12th July 2018

Apologies for absence - DR should be 'work' commitment not 'other'

It was approved as a true and accurate record DM proposed, JW seconded

4. Matters arising from the minutes of 12th July 2018

4.1 Quotes for roof & draw up specifications

See item 7

4.2 Security Camera – Ty'r Winch Playing Field - DM updating with quotes

DM – meeting at site with a company on 14th Sept – deferred to next meeting

4.3 Ty'r Winch Playing Field – further volunteers?

RJ spoken with local resident who is willing to volunteer to open/close park

4.4 Charter – update

CC – meeting in October TBC

5. St. Edeyrn's Church

5.1 Revised Plans?

RJ sent the updated plans to Cllrs

Mr John Thorne present:

Comprehensive proposal that has been put forward, an open day had taken place where some Cllrs had attended the area in question which had been pegged out.

It was noted that the law will be changing in the next 2 years that there will be a requirement for two toilets, it would be best if this requirement could be put forward imminently rather than a change later.

JT also noted that they have drawn up plans to make the area as small as practicably possible in the church grounds.

It was noted that the plans will be subject to planning permission.

It was noted that we could lose up to 30 grave spaces – footprint = approx. 80sqm
Noted: suggestion need revenue to cover the cost of the lost grave space.

It was resolved: DR proposed, GH seconded that OSMCC accept as it stands to support this proposal to agree for the Church to go forward with the planning permission, subject to planning permission and legalities 4 agreed, 5 disagreed.

Noted that the Church is entitled to seek planning permission in any respect.

6. Local Residents

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

Nothing to report.

7. Finance

(RFO to present financial report)

The RFO dealt with items 9.4 & 9.5 in his report. Finance reports for both August and September had been emailed to Councillors together with a spreadsheet comparing actual expenditure for the period to 31st August 2018 to Budget. An extract of his email is below.

I have not updated the forecasts for the remaining 7 months of the year as I anticipate a number of changes in coming months. Income from both Hall hires and sale of burial plots are currently less than expected. Whereas I still expect hall income to come into line with budgeted £6k by yearend, burial plot sales are likely to be well under budget. Under Payments, Admin costs should be slightly under budget, while Hall maintenance expenditure is well under budget and includes tree work costs of £725 + vat. The cost of the Playing Fields tree work came in under budget, while the £1,500 budget for the tennis courts is untouched. However the Boules courts incurred a net cost of £3k approx after the Tesco grant, which was not included in the budget. Burial grounds costs include £1,475 for tree work, part of which was included in the budget. Overall I am not concerned at this stage, but I do consider we need to review future hall hire.' In addition, the RFO asked Councillors to approve payment of cheques 004020-27 details were advised to Councillors.

7.1 WIFI Review

It was resolved: all agreed to continue

7.2 S106 funding – agree allocation Deferred to next meeting

7.3 Staff pay review To discuss at end of meeting – private session

It was resolved: all agreed

7.4 Approval and acceptance of Annual Return for 2018

The RFO presented the Annual Return for approval and acceptance. No issues had been raised by the External Auditors. Notice of Conclusion of Audit has been displayed on the Notice Board for inspection by local electors.

It was resolved: all approved and accepted Annual Return

7.5 Hall roof tenders

Two tenders for the roof have been received with another due. It is clear that a decision on the roof material has to be discussed regarding assurances and the approach to the job and timescale require finalising – deferred to next meeting.

7.6 Waites – repairing gate to church, may need to pay for some slabs.

Thank you to the RFO for all the hard work.

8. Working Party Reports

(Working Parties to present their report)

a) Village Hall Working Party

- Hall Hirers – DS
- Suggestion for regular users to pay £15 per session as from 1st Jan 2019

It was resolved: all agreed

- Annual inspection test – small jobs required
- Skip needs to be ordered

b) Playing Fields Working Party

- Dog control – Cardiff Council is currently sending out a consultation with regards to dog fouling.
- Guideline quotes on no dog signs
It was resolved: DS proposed that DM order the signs JW seconded
- It was noted that OSMVA – will provide a new tennis net

9. Annual Planner

- 9.1** To add to check new sports equipment – to coincide with Cardiff Councils checks. – JW update
JW – CC will look add the new sports equipment to their checks
- 9.2** Review Storage in Council room, hall and pavilion
All rubbish to go into skip – when ordered
- 9.3** Grass cutting contract renewal
Deferred to next meeting
- 9.4** Financial Review – income & expenditure
Deferred to next meeting
- 9.5** Setting budget for precept
Deferred to next meeting
- 9.6** Christmas events
Suggestion Lights to be added to tree in park – deferred to next meeting
Remembrance Sunday
Armistice Day
DR – to ask St. Johns College Choir to attend
- 9.7** Fire risk assessment review
Deferred to next meeting

10. Police Matters

No report submitted.

DR noted: Bethania Row and Chapel Row – nuisance bikes still ongoing

11. County Councillors Report

(Cllr Dianne Rees and Cllr Joel Williams to present their reports)

- Neighbourhood renewal scheme
Suggestions to use this for lighting, telephone box removal, tidy up around the Coach and Bluebell, pavement etc.
- Ask the local garden centre to adopt the flower boxes

12. St. Mellons Primary School

(Governor's Report)

- Drainage works has been completed during the summer holidays.

13. Planning Applications

13.1 18/01654/MNR 4 x 4-bedroom detached dwelling houses with integral double garages and private amenity space land on the south side of, Bridge Road
Noted

13.2 18/01693/DCH to convert bungalow to 2 storey dwelling 7 Melville Avenue
Noted

13.3 18/01725/MNR create 4no new dwellings location: Tyr Bont Cottages, Bridge Road
Noted

13.4 18/01817/DCH double storey flat roof rear extension & open front porch 9 Eurwg Crescent
Noted

13.5 18/02008/MNR alterations to appearance previously approved 15/00101/MNR The Blandings, Druidstone Road
Noted

14. One Voice Wales – report

Nothing to report.

15. Village Association – report

Offered to purchase new tennis net

16. Applications – vacancy cleaner (

It was agreed: to appoint - new cleaner to commence Thursday 20th September 2018

17. Correspondence

17.1 Cllr Matthews – Gate opening, Fete parking

Received an email asking if parking can be monitored at the next fete.

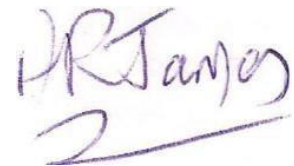
Noted.

17.2 Newsletter all articles to be in by next meeting – 11th October

18. Items for next meeting

- DM – Security Camera update
- Charter update
- Hall roof tenders
- S106 funding – agree allocation
- Grass cutting contract renewal
- Financial Review – income & expenditure
- Setting budget for precept
- Fire Risk Assessment

Meeting Closed at 22:10



*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*