

OLD ST. MELLONS COMMUNITY COUNCIL

Minutes for meeting to be held in the Village Hall, Newport Rd,
Old St. Mellons at 7.00pm on Thursday 9th November 2017

Present

- Chair:** Cllr Rosemary James (RJ)
Vice Chair: Cllr Sarah Johns (SJ) - apologies
Councillors: Cllr Vic Davies (VD)
Cllr Dennis Matthews (DM)
Cllr Charles Price (CP)
Cllr Dianne Rees (DR)
Cllr Derek Stroud (DS)
Cllr Joel Williams (JW)

Clerk to the Council: Mrs N Evelyn-Gauci (NEG)

In attendance: Mr Paul Good (RFO)

1. Apologies for absence (1 min)

Cllr Sarah Johns – work commitment
Cllr Gaynor Hassan - apologies

Noted: Accepted

2. Declaration of interests (1 min)

DR: St. Edeyrn's, St. Johns College
RJ: OSMVA, St. Edeyrn's
DS: OSMVA
JW: OSMD

3. Minutes – to approve as a correct record of the minutes of the meeting held on 12th October 2017 (5 min)

It was approved as a true and accurate record

4. Matters arising from the minutes of 12th October 2017 (20 min)

4.1 Signage to Ty'r Winch Playing Fields & Rota
See Playing Field Report – 13b

4.2 Noticeboard – St. Edeyrn's Village

Clerk noted not successful in the month of September, awaiting published results for October.
A Suggestion to ask Persimmon again to supply and fit a noticeboard.

5. Police Matters (1 min)

Police Report 12th October to 9th November 2017

Between the 12th of October and the 9th of November 2017 there were a total of 9 crime Occurrences.

During the above time period there were 3 reported Anti-Social Behaviour reports from local residents.

There were 4 incidents of violence throughout this time.

There was 2 thefts from motor vehicles.

There were 0 burglaries within this period.

There were 0 incidents involving Drugs.

There were 0 incidents relating to damage during this period.

Speed Camera operations have been carried out on Tyr Winch road over this period and 1 vehicle/driver have been reported for summons.

St Mellons Neighbourhood Team have been aware of ongoing issues with ASB being caused by motorcycles in the area. Over the summer months 10+ motorcycles have been seized by officers in

the surrounding area; these varied from mopeds to off road scrambler type bikes. These operations will continue.

Officers are patrolling the area on a regular basis and also calling in to see local residents at coffee mornings.

The access point at The Coach House is every Tuesday 1100 – 1200 hours, officers are available to speak to members of the community regarding any issues they would like to discuss, or if they would like to speak to officers in confidence they can contact them via email or mobile to arrange a meeting.

On a broader note....

Operation Bang has passed covering Halloween and Bonfire night; I'm pleased to say this did not show any increase in ASB in the Old St Mellons Ward.

St Mellons shopping precinct remains a way-marker for our area and at the moment. There is a concerted effort from PC's and PCSO's alike to target this location with a view to reducing the number of ASB calls we have previously had.

All the licensed premises in the area are part of the Pub Watch Scheme. This means that if there are any issues within these premises with any individuals, they are placed on a ban from licensed premises within the Pub Watch Scheme in Cardiff. The new landlord / landlady of the Bluebell have also been invited to the scheme.

The PCSO's and myself are available should you wish to utilise us for any particular event that may be planned in the future.

If there are any further community events that we should be aware of, can you please let us know?

*PC 5384 Andrew Sweeney
07855300169.*

Clerk to write to the Inspector Reg Martin to ask that the report figures are only for the Old St. Mellons area.

6. Local Residents (15 min)

Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.

Pond in Peach Tree Park opposite St. Johns College – noticed that no water in the pond. Gate access to the area is damaged, and currently being kept shut by a piece of string. Is there a maintenance programme for the pond?

DR responded – pond was developed under S106 – a liner was inserted to prevent this from drying out. Cardiff County Council is responsible for this. It was noted that there may be monies available to tidy this area. DR has requested that the resident write to County Councillors to express concerns to this issue.

Car Parking outside St. Johns College – Initially improved in May, noted that the problems has resurfaced. JW noted that there is a shuttle bus service in place in Began Road which runs regularly which is to alleviate the parking issues. St. Johns College is still pursuing rectification of this issue. County Councillors will continue to maintain vigilance in this problematic area.

St. Edeyrn's War Memorial – noted that information was given last year, 2 quotes needed for cleaning the War Memorial. Has carried out extensive research to try and find a source for funding for this cleaning. Photographs and 2 estimates are needed to apply for funding. Unsure of who erected the Memorial.

Noted that the names from the Memorial has also been allocated to roads to the new St. Edeyrn's development.

RJ suggested to meet up with the resident to go through applications.

7. Finance (10 min)

(RFO to present financial report)
Finance Meeting – 2nd November

In attendance – Cllrs James, Matthews, Davies, Williams & Rees

Further to our meeting, I attach an updated spreadsheet, which includes a suggested budget for 2018/19 and some comment in the final column. It also includes the bank reconciliation as at 31st October 2017 and finally the estimated bank balance as at 31st March 2018 ie £10k approximately.

Dealing with the Income remaining for the year to 31st March 2018, I expect it to total close to £4.5k, while remaining payment commitments total approx. £24 K subject to the following comments. Under General Administration – it is probable that we do not have to pay the Election Fee provision of £2,450, which will improve our estimated bank balance at year end. Under Village Hall – Maintenance – I have included approx. £1,000 to deal with essential external works on gutters etc pending any major works on roof in New Year. Under Playing Fields, I have included the grant monies totalling £1k for work to be commenced asap on the Boules court. The Burial Grounds commitments figure now include an extra £2k to be spent immediately on paths, trees and gate. Overall the expenditure for the year and resulting bank balance as at 31st March 2018 will be in line with projections made for last year's precept. However there is a need to move/transfer budgets between several categories due to decisions made in the year.

The 2018/19 Budget column includes all income and expenditure discussed during the meeting. The first decision required is what the Council should retain as a sensible bank balance. I consider £15K is realistic, which is £5k more than the anticipated balance at year end. The income figures exclude any grants or donations, which clearly can impact on the Precept figure. The expenditure column includes estimates for admin and essential costs, together with working parties reports/suggestions and 'wish lists'. Based upon these figures, there will be a significant increase in the precept as the shortfall is £40k. In the circumstances, I shall be grateful if you will review the figures prior to the Council meeting.

Paul

6th November 2017

7.1 Equipment for staff

VC - Toshiba offering laptops and printers VD to send information to Clerk.

It was resolved: all agreed for a purchase of up to £500.00

8. Annual Planner (10 min)

- Agreeing Christmas Events
- Risk Assessment for Village Hall
- Financial Review

9. Policies & Procedures

Cllrs to continue to check the Policies & Procedures which can be obtained on the website.

10. County Councillors Report (10 min)

(Cllr Dianne Rees and Cllr Joel Williams to present their reports)

- October 16th revised report re Boundary Commission – proposal to take Pontprennau and Old St. Mellons out of Cardiff North, there were many objections – new deadline date 11th December.
- Droke House – 8th November meeting re planning for 33 - 1 bedroom apartments – there will be a site visit on 4th December to look at the parking issues, noted to take photo's of the day and night showing various parking conditions. It was noted that there will only be 7 parking bays. Application is still to approve. Noted 6th December planning committee meeting.
- Due to have a meeting with Developers re Bridge Road – but this was cancelled.

11. St. Mellons Primary School (5 min)

(Governor's Report)

VD: Health and Safety report carried out, there appears to be many issues. Builders suggested that the Children's toilets to be closed for 2 weeks. A report will be sent out in due course.

12. Planning Applications (5 min)

12.1 Droke House – update

See item 10.

Suggestion to source a Planning Consultant –

It was resolved: VD proposed, DM Matthews seconded to spend £400 – VD to source Consultant

13. Working Party Reports (10 min)

(Working Parties to present their report)

a) Village Hall Working Party

- Quotes for fascia boards – RFO has 2 quotes
- RFO will contact the tenders and ask for additional quote for drain issues.

b) Playing Fields Working Party

- Equipment has been delivered and installed.
- Boules – site to be established, 2 volunteers have put their name forward.
- OSMVA has offered up to £500 in addition to the £1000 grant.
- Ask Persimmon for materials as they get a reduced cost.
- Bins are full in park.
- Tree at end of park large branch coming from base and sticking out – noted to ask grass contractors to cut this down.
- Thanks to DS for opening the Playing Field and organising the suppliers of the equipment.
- Noted grass needs cutting.
- Signage – for board and wording £1000 for Ty'r Winch Playing Field & St. Edeyrn's £1200 DM provided photo examples of noticeboard.

It was resolved: VD proposed, CP seconded for the purchase of noticeboards

c) Village Plan and Planning Working Party

Nothing to report.

14. One Voice Wales – report (5 min)

Letter drafted re pension arrangements for OVW employees.

It was resolved: approved Clerk to send.

15. Village Association – report (5 min)

Nothing to report.

16. Correspondence Received (10 min)

16.1 OSMD advertising

Advertise Village Hall Hire.

16.2 St. Johns College – Community Association?

No representation from St. Johns.

It was noted that they will be supplying singers for the Cenotaph – Remembrance Day.

16.3 Cardiff Conservation Volunteers

Noted £150 per task.

16.4 Boundary Commission

See item 10.

16.5 WI – Hall Hire 4th Dec

Approved.

16.6 WG – burial charges children

Noted. Need to formalise – we will continue not to charge for the burial of children in St. Edeyrn's. Clerk to inform WG that this is our continued practice.

16.7 St Edeyrn's Facilities – update

There was some discussion with regards to allowing the building of toilet facilities in the vicinity of St. Edeyrn's grounds.

It was agreed to principle of a toilet – majority agreed. To be deferred to next meeting.

17. Newsletter (5 min)

17.1 Update – Newsletters sent.

18. Forthcoming Events

18.1 Community Carol Singing – 22 December 6pm

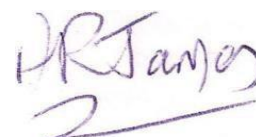
18.2 Remembrance Sunday – 12 November at 12 noon

19. Items for next meeting (2 min)

Meeting closed at 22:00pm

Chair to call an extraordinary meeting to discuss Finance TBC

Next Meeting 11th January 2018



*Cllr Rosemary James MBE
Chair to the Old St. Mellons Community Council*

FINNVA