

# OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,  
Old St. Mellons at 7.00pm on Thursday 10<sup>th</sup> April 2014

**Present:**

**Chair:** Cllr D Rees (DR)

**Vice Chair:** Cllr R James (RJ)

**Councillors:** Cllr R Blackmore (RB)  
Cllr A Davies (AD)  
Cllr S Johns (SJ)  
Cllr L Phillips (LP)  
Cllr S Williams (SW)

**Clerk to the Council:** Mrs N Evelyn-Gauci (NG)

**In Attendance :** Mrs Nicola Winstanley RFO (NW)

**1. Apologies for absence (1 min)**

Cllr J Rogers  
Cllr D Stroud

**2. Declaration of interests (1 min)**

DR: St. Edeyrns, Ty'r Winch Road Playing Field  
RJ: OSMVA, PCC, St. Edeyrns  
AD: OSMVA, St. Edeyrns, Ty'r Winch Road Playing Field, W.P.D.

**3. Police Matters (1 min)**

Consultation by the Police Commissioner – update  
It was noted that DR to send off form.

**4. Minutes – to approve as a correct record of the minutes of the meeting held on 13<sup>th</sup> March 2014 and Extraordinary Meeting on 25<sup>th</sup> March 2014 (5 min)**

13<sup>th</sup> March

6.2 Goal posts belongs to OSMVA and not OSMCC

8.4 Arable land and not grazing land

13.3 RB & AD to facilitate gate openings Mondays and Thursdays

It was noted to record LP and AD did not approve the minutes of 13<sup>th</sup> March. Minutes were subsequently approved by the majority.

Extraordinary Meeting – approved.

**5. Matters arising from the minutes of 13<sup>th</sup> March 2014 (30 min)**

**5.1 Litter bins move to a new location, removal of rubbish - update**

Clerk has spoken to Cardiff Council Parks and awaiting information for cost of removal and purchase of new litter bin.

**5.2 Crusaders Football Club - keys update**

RJ still unable to get response has left messages. RJ will send further communication via email.

### 5.3 Fallen wall to rear of hall – update

It was noted that DS had spoken to the Caretaker and work has commenced to moving the stones.

### 5.4 Noticeboard to the Dell – update

It was noted that the original position may get damaged as children tend to play football against this wall and suggested placing noticeboard around the corner Blackbirds Way.

DR to check if this needs planning.

RJ to send Clerk email details to thank Sharon Fox.

It was noted that three quotes are required – RJ to obtain quotes.

#### **It was resolved: to obtain three quotes**

### 5.5 BT Telephone box – update

Clerk has spoken to BT and this telephone box can't be moved as there is no other telephone box close by, so it is needed in case of emergency. Unfortunately this is not regularly maintained – due to costs, so BT are reliant on the public to report any faults or damage – a free phone number is available for this purpose inside the telephone box.

Clerk to speak to BT to get this repaired.

### 5.6 First World War Event – to have an exhibition – update

DR had a meeting with the Rumney History Society and it was suggested to include Marshfield and neighbouring villages and hold the exhibition in the Village Hall Saturday the day before the Remembrance Day service.

DR has asked for volunteers to undertake the research for the surrounding areas, Cllrs were unable to commit.

It was noted that an advert in the Echo to ask for any memorabilia from residents.

It was suggested that we could have stewards to keep an eye on the articles, as we could be responsible, RFO to look into the insurance aspect, for articles that may get damaged or missing.

It was noted to organise tea and coffee on Sunday.

It was noted DR has completed the First World War activity form and sent it off.

### 5.7 It was noted that AD had asked if the issue of the wall near the kissing gate at St.

Edeyrns could be looked into, as part of the wall needs to be looked at in an emergency as the wall is falling in parts.

It was noted this is an emergency and ask DS to look at the wall with DR.

## 6. Local Residents (15 min)

*Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*

A resident stated she did not know about the extraordinary meeting, it was noted that they were put in the 3 noticeboards and on the website. Unfortunately the resident could not go to the noticeboards and does not have internet access.

Asked about PACT meetings but it was noted that this is not controlled by OSMCC it is a Police matter.

## **7. Highways and Planning (5 min)**

*(Planning Working Party to present their report)*

**7.1** 14/00387/DCO demolition of existing and replacement 8 Melville Avenue, Old St. Mellons.

It was noted.

**7.2** 14/00613/DCH single storey rear extension to house, 30 Melville Avenue, Old St. Mellons

It was noted.

**7.3** It was noted that the application for 15 houses has been withdrawn.

## **8. Finance (10 min)**

*(RFO to present financial report)*

**8.1** Insurance claim for noting.

It was note that OSMCC has responded and agreed to go with proposal of 50/50

**8.2** Approve Clerk OT hours.

Noted and approved.

**8.3** Budget for First World War exhibition

It was noted to purchase and or hire items on an adhoc basis, and present this to the CC

**It was resolved: agreed**

**8.4** Review annual planner for month.

It was noted that the RFO will arrange for tree assessments, boiler service, and tree surveys and organise a one off cut, need to renew contract. The contracts need to be advertised in the noticeboards, and to obtain 3 quotes.

## **9. County Councillor Report (10 min)**

*(Cllrs to present their reports)*

DR thanked everyone for the planting of the Daffodils.

DR had noted that the 1020 houses has still not been decided, and it was also noted that Persimmon Homes may be pulling out of Wales.

There has been reports of litter in the village and DR has been in touch with Cardiff Council.

## **10. Working Party Reports (10 min)**

*(Village Hall Working Party to present their report)*

Ongoing is the toilets to the Village Hall.

It has been noted that the supplier for stationery to Cardiff Council has ceased, so a letter of introduction for a new supplier is required.

## **11. Newsletter (5 min)**

**11.1** Newsletter – Autumn/Winter discuss content

Suggestions of what to put in the Newsletters;

- to insert details about the First World War Exhibition
- Remembrance Day
- Hall Management
- Financial report and pie charts
- Community Council annual report
- Hall hire

## 12. Correspondence Received (10 min)

### 12.1 Resident email re petition

It was noted and read out, all councillors had received this email.

### 12.2 Repeal of S150 LGA – signatures

In relation to signed cheques it was decided that the 2 signature rule – must not be abandoned

DR proposed to retain the 2 signature rule for OSMCC

**It was resolved: to still continue to have 3 signatures**

### 12.3 Update email to Outlook

It was noted that the Clerk to speak to our Webmaster as it was suggested to have a more professional email address to show who the organisation is.

It was proposed to find out more information.

It was noted that the Clerk can spend up to £100.00

**It was resolved: agreed to get an @ osmcc.co.uk or similar.**

### 12.4 Planning Guidance re email sent 20.3.14

Noted.

### 12.5 Resident complaint

FOI request and response email.

As this requested is under the Data Protection Act information was withheld.

It was noted to clarify exactly what should be detailed on the website. RFO to look into this.

## 13. Items for next meeting (2 min)

Performance reviews  
FIT Day – to organise one for 2014  
Contracts – RFO  
Financial risk assessment to review.

**Meeting closed at 9:20pm**



*Cllr D Rees  
Chair to the Old St. Mellons Community Council*