

# OLD ST MELLONS COMMUNITY COUNCIL

Minutes of the meeting held in the Village Hall, Newport Rd,  
Old St. Mellons at 7.00pm on Thursday 13<sup>th</sup> March 2014

**Present:**

**Chair:** Cllr D Rees (DR)

**Vice Chair:** Cllr R James (RJ)

**Councillors:** Cllr R Blackmore (RB)  
Cllr A Davies (AD)  
Cllr S Johns (SJ)  
Cllr L Phillips (LP)  
Cllr J Rogers (JR)  
Cllr D Stroud (DS)  
Cllr S Williams (SW)

**Clerk to the Council:** Mrs N Evelyn-Gauci (NG)

**In Attendance :** Mrs Nicola Winstanley RFO (NW)

**1. Apologies for absence**

Mr A Holley – St. Edeyrns - meeting in May  
Mr D Cooper – Summers Funeral Director

**2. Declaration of interests**

AD: OSMVA, St. Edeyrns, Ty'r Winch Road Playing Field, Ty'r Winch Road Alternative site register, Church Rd petition.  
DR: Ty'r Winch Road Playing Field, St. Edeyrns  
RJ: St. Mellons PCC, OSMVA, St. Edeyrns  
DS: OSMVA  
SW: Demolition to Church Lodge 8.2

**3. Police Matters (1 min)**

It was noted there was a PACT Meeting at Caersalem Chapel.

It was noted that there were a number of break-ins in the village.

It was noted that the PACT meeting dates are on the website.

It was noted that there will be a consultation by the Police Commissioner this will be put on the agenda for next month.

**4. Members from outside bodies (20 min)**

**Mr Joe Newman – The Creation Station**

Mr Newman had stated this group will consist of Arts and craft classes for children from 5 months to 1 year and 1 year to 5 years. There would approximately be about 20 children and he would like to hire the hall once a week.

The children will be accompanied by parents and this will take place during term time.

It was noted that documentation CRB check, police checks must be seen and a copy retained by the Community Council and/or Clerk prior to the hall hire commencement.

Mr Newman asked if he could start on 9<sup>th</sup> April every Thursday from 9:30am to 12:30pm

It was agreed that Cllr Stroud will meet up with Mr Joe Newman to show him around and to explain what the requirements would be prior to the start of this activity.

**Mr Anthony Debono – The 40<sup>th</sup> UKFJazz Band**

Unfortunately Mr Debono did not attend.

**5. Minutes – to approve as a correct record of the minutes of the meeting held on 13<sup>th</sup> February 2014 (5 min)**

AD had declared an interest in the alternatives sites register.

9.2 AD noted the wall near the kissing gate is damaged.

**Minutes approved: Proposer RJ, Seconder: DS**

**6. Matters arising from the minutes of 13<sup>th</sup> February 2014 (30 min)**

**6.1 Litter bins move to a new location, removal of rubbish - update**

Unfortunately the Clerk has not sorted out the relocation yet - Defer to next meeting.

**6.2 Crusaders Football Club - keys update**

It was noted that DS has been to the pavilion and metal container at Ty'r Winch Field and the football club's equipment has been removed. It was also noted DS sorted out keys and noted there was only one key to the metal container.

It was noted that Cardiff Crusaders has still not handed back keys.

It was noted that RJ will contact them directly.

It was also noted that once the keys are returned to ascertain whether the pavilion may need new locks.

It was noted that the goal posts belonging to OSMCC are missing.

**6.3 Fallen wall to rear of hall – update**

Clerk to speak to Caretaker and DS to meet with him.

**6.4 Noticeboard to the Dell – update**

It was noted that RJ has been in contact with Sharon Fox from Hafod. It was noted that we are currently waiting for confirmation from Hafod maintenance to replace the noticeboard on Blackbirds Way.

**6.5 BT Telephone box – update**

Unfortunately the Clerk has not been able to sort this yet - Defer to next meeting.

**6.6 First World War Event – to have an exhibition – update**

There is a meeting on Tuesday 18<sup>th</sup> March at 2pm with the Rumney History Society.

A request for any artefacts, photos, letters from this community or any one related to someone in the community so this can be displayed.

Exhibition will be in the Old St. Mellons Village Hall.

## 6.7 FC Small Hall long term hire Cllr Stroud – update

It was noted that Cllr Stroud did meet with Mr Debono to ascertain his requirements for using Hall every Saturday.

It was noted that they would like to use the Hall for their football club, to have their club pictures on the wall, possibly having a pool table in the hall and the availability to sell alcohol.

To date DS has still not heard from him.

## 6.8 Review Standing Orders

It was suggested to have availability in our SO to deal with emergency items, eg if correspondence comes in on the Monday prior to our Thursday meeting, it was felt there should be the facility in our SO important issues could be discussed and deal with emergency items of correspondence, and use SO 43a.

It was noted that standing order could be suspended, but concluded that no decisions about planning or spending money, could be made under 43a.

**It was resolved: all agreed.**

## 6.9 Review amount for emergency expenditure

As it stands its £200.00 a suggestion of £400.00 was made.

**It was resolved: all agreed to increase to £400.00**

## 7. Local Residents (15 min)

*Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.*

World War I commemorations – it was suggested asking WI for help.

Building applications from Elgar Crescent and Church Lane it appears that there has been some clearance made, there is not any applications we know of.

Meeting reconvened at 19:50

## 8. Highways and Planning (5 min)

*(Planning Working Party to present their report)*

### 8.1 14/00088/DCO 19 dwellings to Tyn y Gollen, Newport Road

Chair declared an interest, it was noted that the Clerk had sent a letter of objection.

### 8.2 14/00220/DCO Demolition of Church Lodge and 2 no new detached dwellings

It was noted that the purchaser of the house has also purchased the strip of land in Ty'r Winch Road.

Working party to respond and report for next meeting.

### 8.3 14/00380/DCO Demolition of bungalow and new house Ty Win Druid stone Road

It was noted replacement house on the same footprint.

#### 8.4 It was noted that the amended plans has been submitted for Church Road.

The 1020 homes were granted subject to a calling procedure, as they should have received all notifications by a specified date. It had been noted the planning committee had not notified or observed the proper procedures, if it goes to Welsh assembly the minister will make a decision whether to call it in and if it contravenes local policy – it was given prematurely and the only place for green fields, it was noted a loss of agriculture good grazing land.

It was noted an important report which was sent in December that there is huge sand and shale deposit along Rumney River and this information was not given to the Planning Committee.

Church Road : 1302646DCO land at Pontprennau Cardiff to enable a new road access planning permission needed to be granted, an external consultee response was that they were aware that this is a strategic site at St Edeyrns. It was noted that this had not achieved section106 decision and had not been issued when this planning application had been issued, therefore the petition was not valid.

AD declared an interest.

Stopping up of Church road, it was noted that a request to ask the Community Council to withdraw its letter.

If the application does go through with the 1020 homes, Bridge Road and Church Road will be stopped up only after the decision by the Welsh Minister and with consultation with Highways.

It was noted that Persimmon Homes has amended the application to allow access to Church Road.

Planning policy will not allow hedgerows to be ripped up because of nesting season we have until 15<sup>th</sup> August to send out a letter to clarify this particular application.

It was noted that OSMCC will write and let all the Community know what will be happening to the planning application.

It was noted that planning has been made before the 1020 houses has been decided.

It was noted to ask the police to monitor the turning into Church Road. Perhaps have a sign put up.

It was noted that a suggestion of DR to draft up letter to send to the community.

JR proposed to send out a letter to all residents to clarify, DR seconded.

It was agreed to send by email the letter to all Community Councillors prior to distribution.

**It was resolved: Chairman would write a letter to the whole community clarifying the position of the Community Council in relation to the application to close Church Road, junction to Bridge Road.**

#### 9. Finance (10 min)

*(RFO to present financial report)*

##### 9.1 Local government audit and inspection fee scales 2014-15

The RFO informed the Council that the Auditor General for Wales has reported on the proposed revised fees in respect of the external audit of accounts. Having read the information further, the RFO stated this can only be an advantage to us, since they are proposing to reduce the fee payable this year for our band, however they will introduce charges in cases where the Auditor requires further information or investigation during an Audit. This is to encourage Community Councils to be more vigilant with financial matters.

Our fees for 2012/13 - £285 and 2013/14 - £310, under this proposal, the fees for this year would be 295, since we have an income or expenditure between £30,001 and £60,000. The information surrounding the proposals was sent to all Councillors by e-mail

## **9.2 Monthly Finance report**

The monthly finance report was provided to all Councillors. The RFO reported that, with the exception of one item of expenditure for £300 (to be discussed) and £100 of expected income known, the balance on the report should show a true figure of the Current account balance at the end of the financial year. The final balance is therefore expected to hold a surplus of £11,500

## **9.3 One voice Wales membership**

The One Voice Wales Membership is due for renewal at a cost of £302.00 The RFO requested a vote on whether this could be renewed.

**It was resolved : all agreed.**

## **9.4 Insurance renewal**

The Insurance for the Community Council is due for renewal however the Community Council holds a long term agreement with the current company, ending in 2016. The current premium is £1,100 and the Premium for 2014/15 is £1,076. This is taking into consideration an increase of 3% (index-linked) and reducing the Premium by 5% no claims discount.

## **9.5 It was noted to schedule salaries review for April.**

The RFO gave apologies and had to leave: 20:48

## **10. County Councillor Report (10 min)**

*(Cllrs to present their reports)*

*There appears to be a lot of confusion with the current LDP plans and there have been many changes particularly as there is an Alternative Sites Register. Some points have been covered already in 8.4*

*While information with regards to this is still being circulated, it will need to be clarified.*

*Cardiff Bus is making changes to the bus service, this will result in changes to frequency and will commence on 20<sup>th</sup> April 2014. Clerk to put the new timetable on the website.*

## **11. Working Party Reports (10 min)**

*(Village Hall Working Party to present their report)*

*Grant applications ongoing are ongoing for the toilet refurbishment.*

*The gathering of quotes is underway, however there has been some difficulty with this.*

## **12. Newsletter (5 min)**

### **12.1 Newsletter – Summer/Winter discuss content**

It was noted that the Working Party will obtain suggestions for newsletter.

## **13. Correspondence Received (10 min)**

### **13.1 Marine Planning response form** Noted.

### **13.2 Walk for life** Noted.

### 13.3 Gatekeeper and Fields Working Party – new members?

It was noted that SJ and SW has stepped down from the Fields Working Party.

It was noted that DS will step in for this position, and also RB volunteered.

It was noted that AD and RB to facilitate gate opening.

It was noted the LP, DS and RB will be the new Fields Working Party.

It was noted that the Clerk to send out notice re dog walking.

It was noted that the tennis needs are in need of some repair, AD will repair these.

It was noted that the Holly Tree has now fallen over (AD declared an interest) Clerk to speak to the contractor.

It was noted that the chain link fence has a hole, it has been temporarily bound.

### 13.4 VA member as keyholder

It was agreed that the VA member to be an additional keyholder.

### 13.5 Rainbows – long term hire discuss rates

There was a request by email to start a Rainbows class on Tuesdays 4:30pm or 5:30pm

**It was resolved : all agreed, subject to all documents to check and produced to the clerk.**

(At this point DS asked if the Entertainers could pay a one off lump fee, Clerk to check with RFO)

### 13.6 FOI request – Clerk and RFO hours

A request from a member of the public enquiring about the Clerk and RFO hours, it was noted that this is part of the Data Protection Act and not FOI, therefore request denied.

### 13.7 Out of hours email response complaint

It was noted that after consultation with OVW that the automatic response from the Clerk in the emails was an appropriate answer.

### 13.8 Disposal of Local Authority Playing Fields – info

It was noted that CC will be selling off playing fields, this will not affect Old St. Mellons Community.

### 13.9 Petition Church Road

AD declared an interest.

This was discussed at length and the issue was the blocking up of Church Road.

It was noted to send a letter/email to Cllr Georgina Phillips, to acknowledge receipt for the petition.

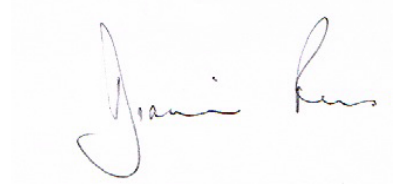
It was noted that a request for a vote to have this objection letter sent by the OSMCC to be withdrawn, not all Cllrs agreed and after some discussion it was decided by the Chair that no vote should take place.

It was noted to write to highways with the petition as supporting evidence.

**14. Items for next meeting (2 min)**

None.

**Meeting closed at 21:42**

A handwritten signature in black ink, appearing to read 'David Rees', is centered on a white rectangular background.

*Cllr D Rees  
Chair to the Old St. Mellons Community Council*

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