

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of meeting to be held at the Village Hall at 6pm on
Thursday 8th February 2024

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 11th January 2024 (2 min)**
4. **Matters arising from the minutes of 11th January 2024 (20 min)**
 - 4.1 D-Day80
 - 4.2 Managing Green Spaces – training date
 - 4.3 Village Plan
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 3.(e) the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **County Councillors Report (5 min)**

(Cllr Joel Williams, Cllr Peter Littlechild to present their report)
7. **Annual Planner (15 min)**
 - 7.1 Gas appliance check
 - 7.2 Review Village Hall and Grounds Risk Assessment
 - 7.3 WIFI review
 - 7.4 Fire Risk Assessment – Ivorfire
 - 7.5 Tree risk assessment include all trees on Playing Fields and at St Edeyrn's
 - 7.6 Green Flag Award renewal
 - 7.7 Courtstall Maintenance – to carry out yearly maintenance to both courts
8. **Policies Procedures (15 min)**
 - 8.1 Review Freedom of Information Act
 - 8.2 Review OSMCC Publication Scheme
 - 8.3 Review Health & Safety Policy
 - 8.4 Review GDPR Privacy Notice
 - 8.5 Review GDPR Website Privacy Notice
 - 8.6 Review Welsh Language Policy
9. **Finance (15 min)**

(RFO to present financial report)

 - 9.1 To approve RFO, Clerk and Caretaker, Cleaner expenses and Staff O/T
10. **S106 Monies and Pavilion (20 min)**
11. **OSMCC Tennis Club (10 min)**

(Liz Croad-Protheroe to present report)

 - Floodlights planning application documents – to approve
 - Planning application fee £460.00
 - Competition Fee £140.00
 - Tree Survey £280.00
12. **Police Matters (5 min)**

(Police to present reports)
13. **Planning (5 min)**
14. **One Voice Wales (RJ) (5 min)**
15. **St. Mellons Primary CiW School (5 min)**

(Mr Stephen Ashton to present report)
16. **St. Edeyrn's Church Working Party (DB, DR, GH, RJ, JS) (5 min)**
17. **St. Edeyrn's Village (5 min)**
18. **Village Hall Working Party (AH, DB, DR, GH, RJ) (5 min)**
 - Purchase of chairs
 - Free Internet Connectivity offering for OSMCC
19. **Playing Field Working Party (AH, DR, IB, JC, JS, SE) (10 min)**
20. **Training (10 min)**

(Attendees to provide feedback from courses)
21. **Correspondence (5 min)**
22. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council