

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of meeting to be held at the Village Hall at 6pm on
Thursday 14th September 2023

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 13th July 2023 (2 min)**
4. **Matters arising from the minutes of 13th July 2023 (20 min)**
 - 4.1 Co-Option interview
 - 4.2 Wi-Fi hybrid – specifications to be approved
 - 4.3 Environmental draft policy for consideration – working party JC, AH, DB, RJ, DR
 - 4.4 Village Signs – DR
 - 4.5 Model Standing Orders – comments
 - 4.6 S106 monies update -Business Plan
 - 4.7 Pest Control contract – £330.00 annual incl VAT
 - 4.8 Flower boxes – plants? Maintenance?
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **County Councillors Report (5 min)**

(Cllr Joel Williams, Cllr Peter Littlechild to present their report)
7. **Finance (15 min)**

(RFO to present financial report)

 - 7.1 To approve RFO, Clerk and Caretaker, Cleaner expenses and O/T
 - 7.2 Staff Expenses – confidential
 - 7.3 CIA Fire & Security – price increase 7.5%
 - 7.4 Tie Break Grant – OSMCCTC
8. **Annual Planner (15 min)**
 - 8.1 Review storage in Hall and pavilion
 - 8.2 Electrical Assessment safety check – Hall & Pavilion – annual check quote
 - 8.3 Quarterly signing of Bank Reconciliation
 - 8.4 Financial review. Review income and expenditure.
 - 8.5 Finance meeting: setting the budget for the precept.
 - 8.6 Christmas Events
 - 8.7 Quarterly review of fixed assets
 - 8.8 General workplace safety risk assessment
 - 8.9 Independent Remuneration Panel for Wales – Annual Return
9. **OSMCC Tennis Club (10 min)**

(Liz Croad-Protheroe to present report)

 - 9.1 Constitution re OSMCCTC
 - 9.2 Washroom consumables
 - 9.3 Open/close - gate
10. **Police Matters (5 min)**

(Police to present reports)
11. **Planning (5 min)**
 - 23/01937/FUL Proposal Demolition of existing buildings and construction of a care home Location Melrose Hall, Cypress Drive, St Mellons, Cardiff, CF3 0YZ
12. **One Voice Wales (RJ) (5 min)**
13. **St. Mellons Primary CiW School (5 min)**

(Mr Stephen Ashton to present report)
14. **St. Edeyrn's Church Working Party (DB, DR, GH, RJ, JS) (5 min)**
15. **St. Edeyrn's Village (5 min)**
16. **Village Hall Working Party (AH, DB, DR, GH, RJ) (10 min)**
17. **Playing Field Working Party (AH, DR, IB, JC, JS) (5 min)**
 - Water tap
 - Guide Dogs notice
 - Rota - Tuesday
18. **Training (5 min)**

(Attendees to provide feedback from courses)
19. **Correspondence (5 min)**
 - Brownies - fireworks in November
 - 20mph speed limit in Old St. Mellons
 - Buses 45 & 65 cancelled
 - St.Mellons CiW Primary – school run
20. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council