

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of AGM meeting to be held at the Village Hall at 6pm on
Thursday 11th May 2023

- a) Apologies for absence
- b) Report of the Retiring Chairman
- c) Election of Chairman
- d) Election of Vice-Chairman
- e) Declaration of Acceptance of Office
- f) Appointment of Working Parties:
 - i. Village Hall Working Party
 - ii. Playing Fields Working Party
 - iii. St. Edeyrn's Church
 - iv. Governor representative for St Mellons Church in Wales School
 - v. One Voice Wales representative
 - vi. Village Association Representative

There will be a short break before the May monthly meeting commences.

- 1. **Declaration of interests (1 min)**
- 2. **Minutes – to approve as a correct record of the minutes of the meeting held on 20th April 2023 (2 min)**
- 3. **Matters arising from the minutes of 20th April 2023 (20 min)**
 - 3.1 Resignation of Cllr
 - 3.2 Wi-Fi – JC
 - 3.3 Complaints Procedure – update
 - 3.4 Section 6 of the Environment Act (2016) update – working party
 - 3.5 Highway – Village Signs – update
 - 3.6 Tree risk assessment
- 4. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
- 5. **County Councillors Report (5 min)**

(Cllr Joel Williams, Cllr Peter Littlechild to present their report)
- 6. **Finance (15 min)**

(RFO to present financial report)

 - 6.1 To approve RFO, Clerk and Caretaker expenses and O/T
 - 6.2 Agree Financial figures RFO Annual Return – VAT recovery review
 - 6.3 Defibrillator update
 - 6.4 Electricity contract due for renewal
 - 6.5 Review Financial Assessment
 - 6.6 Approval of update Financial Regulations – re online purchases Amazon
 - 6.7 Staff Expenditure
- 7. **Annual Planner (10 min)**
 - 7.1 Review Q4 budget vs actual costs and consideration of budget lines
- 8. **OSMCC Tennis Club (10 min)**

(Liz Croad-Protheroe to present report)

 - Discuss maintenance to surface re Courtstall
- 9. **Kings Coronation Celebration (10 min)**
- 10. **Police Matters (5 min)**
- 11. **Planning (5 min)**

Mr Simon Gilbert – to give short presentation
- 12. **One Voice Wales (RJ) (5 min)**
- 13. **St. Mellons Primary CiW School (5 min)**

(Mr Stephen Ashton to present report)
- 14. **St. Edeyrn's Church Working Party (AB, AH, RJ, DR) (5 min)**
 - St. Edeyrn's Church – pillar and path quote update
 - Tree Survey - review
- 15. **St. Edeyrn's Village (5 min)**
 - To set up a working party
- 16. **Village Hall Working Party (AB, DR, GH, AH, RJ) (10 min)**
 - Risk assessment Village Hall – update
- 17. **Playing Field Working Party (AB, DR, JC, AH, JS) (5 min)**
 - Dog signs – JC update
 - Tree Survey - review
- 18. **Training (5 min)**
- 19. **Correspondence (5 min)**
 - Llais Cymru /Your Voice In Health and Social Care
- 20. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council