

OLD ST. MELLONS COMMUNITY COUNCIL

Agenda of meeting to be held at the Village Hall at 6pm on
Thursday 9th February 2023

1. **Apologies for absence & acceptance (1 min)**
2. **Declaration of interests (1 min)**
3. **Minutes – to approve as a correct record of the minutes of the meeting held on 12th January 2023 (2 min)**
4. **Matters arising from the minutes of 12th January 2023 (20 min)**
 - 4.1 Wi-Fi & hybrid meeting update
 - 4.2 Village Hall trees
 - 4.3 Quotes for flagpole installation
 - 4.4 Quotes for hedgerow at St. Edeyrn's Church
 - 4.5 Guide Dog request - update
 - 4.6 Coronation celebrations
 - 4.7 Planters in Village
 - 4.8 S106 Business Plan
5. **Local Residents (15 min) – web link available on request if meeting held via Zoom**

Under Standing Order 64 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
6. **County Councillors Report (10 min)**
7. **Finance (15 min)**

(RFO to present financial report)

 - 7.1 To approve RFO, Clerk and Caretaker expenses and O/T
 - 7.2 Mandate for NatWest Card
 - 7.3 Village Hall gas appliance service
 - 7.4 Insurance renewal
8. **Annual Planner (10 min)**
 - 8.1 Quarterly signing of Bank Reconciliation
 - 8.2 Review Freedom of Information Act
 - 8.3 Review OSMCC Publication Scheme
 - 8.4 Review Fire Risk Assessment
 - 8.5 Review Health & Safety Policy
 - 8.6 Review GDPR Privacy Notice
 - 8.7 Review GDPR Website Privacy Notice
 - 8.8 Review Welsh Language Policy
9. **Policies & Procedures (10 min)**
 - 9.1 Review Financial Regulations
10. **Newsletter (10 min)**
 - Spring Newsletter 2023
11. **OSMCC Tennis Club (10 min)**
 - Application for funding e.g. floodlights and equipment
12. **Police Matters (5 min)**
13. **Planning (5 min)**
14. **One Voice Wales (RJ) (5 min)**
15. **St. Mellons Primary CiW School (5 min)**
16. **St. Edeyrn's Church Working Party (AB, AH, RJ, DR) (5 min)**
 - Quotes to cut back hedgerow
 - Request bench to commemorate the coronation of HRH King Charles III and Queen Consort
17. **St. Edeyrn's Village (5 min)**
 - To set up a working party
 - Arrange exploratory meeting with Persimmon
18. **Village Hall Working Party (AB, DR, GH, AH, RJ) (10 min)**
 - Risk assessment Village Hall - update
19. **Playing Field Working Party (AB, DR, JC, AH, JS) (5 min)**
 - Gate closure -evenings
20. **Training (5 min)**
21. **Correspondence (5 min)**
22. **Items for next meeting (2 min)**



Mrs N Evelyn-Gauci
Clerk to the Old St. Mellons Community Council