

# OLD ST. MELLONS COMMUNITY COUNCIL

Agenda for virtually held AGM meeting at 6pm on Thursday 13<sup>th</sup> May 2021

- a) Apologies for absence
- b) Report of the Retiring Chairman
- c) Election of Chairman
- d) Election of Vice-Chairman
- e) Declaration of Acceptance of Office
- f) Appointment of Working Parties
  - i. Village Hall Working Party
  - ii. Playing Fields Working Party
  - iii. St. Edeyrn's Church
  - iv. Governor representative for St Mellons Church in Wales School
  - v. One Voice Wales representative
  - vi. Village Association Representative

## Opening of Community Council Meeting:

1. Declaration of interests (1 min)
2. Minutes – to approve as a correct record of the minutes of the virtual meeting held on 8<sup>th</sup> April 2021 (5 min)
3. Matters arising from the minutes of 8<sup>th</sup> April 2021 (15 min)
  - St. Edeyrn's Church – update re Ministerial meeting
  - Police Reports specifically for St. Edeyrn's Village – Clerk update
  - Village Hall moss and paint to steps – update
  - Charter Meeting – Clerk update
4. Local Residents (15 min) – via web link available on request  
Under Standing Order 84 the meeting may be adjourned for up to fifteen minutes for a public session. Each member of the public may speak only once and may express observations only. Members of the Council should not enter into any discussion. The Chair may limit an individual's speech to provide equal opportunity to all members of the public.
5. Finance (10 min)  
*(RFO to present financial report)*
  - 5.1 To approve the RFO and Clerks Expenses
  - 5.2 Courtstall invoice – discrepancy
6. Annual Planner (10 min)
  - 6.1 Electrical safety check
  - 6.2 Book Electrical Assessment – Hall & Pavilion
  - 6.3 Agree Financial figures RFO Annual Return
  - 6.4 Annual VAT claim.
  - 6.5 Review Financial Risk Assessment
  - 6.6 Green Flag renewal
7. One Voice Wales (5 min)
8. Pavilion – Project (10 min)
  - 8.1 Pavilion - Possible Additional Facilities
    - a) all-weather non-slip decking area
    - b) Supplement the facilities in the children's play area
    - c) Outside lighting fitted to the pavilion
    - d) Security camera surveillance fitted to the building front, back & sides
    - e) A security camera focusing on the park gate area
    - f) A steel security fence back of pavilion with a lockable gate
    - g) lighting focussed on the pathway from the main gate to the pavilion
    - h) internet facilities in the pavilion
  - 8.2 Quotations received – demolishing & removing old Pavilion
  - 8.3 Disposal of old pavilion re advice from OVW
9. Village Hall Working Party (5 min)
  - Village Hall – Drainage
  - Opening of Village Hall
10. Playing Field Working Party
  - 10.1 Tennis Courts – opening/Tennis Club
  - 10.2 Large Conifer
  - 10.3 The seating in the park
  - 10.4 Odd jobs to playing field
11. Police Matters (5 min)
12. Planning (5 min)
  - App. No. 21/01025/DCH -proposal: proposed single storey ext. to rear 3 Ty'r Winch Road
13. St. Mellons Primary CiW School (5 min)
14. St. Edeyrn's Church (5 min)
15. Correspondence (5 min)
16. Items for next meeting (2 min)



Mrs N Evelyn-Gauci  
Clerk to the Old St. Mellons Community Council